# Bylaws/Internal regulations of Eindhovense Student Table Tennis Association TAVERES

Pursuant to article 19 of the articles of association GENERAL

#### Article 1

The Eindhoven Student Table Tennis Association "TAVERES" is indicated by abbreviation with E.S.T.T.V. TAVERES or with TAVERES.

#### Article 2

In addition to the article mentioned in article 2 of the articles of association, the association considers it its task to promote social contacts between the members. She tries to achieve this by:

- a. to give members the opportunity to practice table tennis;
- b. give the members the opportunity to participate in competitions and tournaments;
- c. organizing special activities for the reception of new members;
- d. organizing activities in the field of table tennis and otherwise:
- e. offering the opportunity, to its members, jointly to participate in other activities

# **FROM THE MEMBERS**

#### Article 3

The association knows:

- a. members;
- b. contributors.

# Article 4

The association consists of two types of members, namely:

- a. ordinary members;
- b. honorary members.

## Article 5

Ordinary members are those who have registered themselves with the board of the association in writing or via the website and have been admitted as such by the board. This registration must at least include: name, address, gender, telephone number, email address and date of birth.

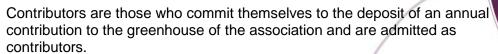
The membership only starts when the association has received the annual contribution as in article 8, paragraph 2 of the articles of association and the member is in possession of a SSC sports card. The board may decide not to admit someone who has registered as an ordinary member as such, at the latest during the second board meeting, following the notification, after which the rejected person receives written notice of this within one week of this board resolution. The members are informed of this decision as soon as possible. If the applicant is not admitted, the general meeting of members can still decide on admission.

# Article 6

Honorary members are those who, because of their extraordinary merits towards the association, have been nominated by the board for this purpose, have been appointed as honorary members by the general meeting of members by a majority of at least two-thirds of the number of votes cast and have accepted this appointment. This appointment is for life.

Article 7





The rights of the members (with due observance of article 44 of these regulations) are:

- a. to attend the General Members' Meetings, to speak there, to make proposals and to vote, provided they have been a member for at least two months;
- b. to submit amendments and motions, if signed by at least five members and to question the board at general members' meetings;
- c. to nominate counter-candidates for all vacancies in the board and the joint committees, provided that these opposing candidates are supported by at least ten members;
- d. hold positions in the board and committees;
- e. participate in competitions, trainings and other events organized by the association, unless the board deregisters the aforementioned activities for a certain category of persons or for a certain number of persons;
- f. all other rights that follow from the articles of association, the internal regulations and the management decisions.

## Article 9

The duties of the members are:

- a. the annual contribution determined by the general members meeting as referred to in article 8 paragraph 2 of the articles of association and article 33 of the internal regulations, before 1 December or within one month after being allowed to be a member, unless the board in individual cases and decided otherwise by way of exception. The contribution is also due over the entire running association year in which the membership ends;
- to comply with any joint and several envelopes within three months of a resolution to that effect by the general meeting of members;
- c. to strictly observe the articles of association and the internal regulations;
- d. to strictly respect the possessions of the association;
- e. having a valid SSC sports card;
- f. all other duties that follow from the articles of association, the internal regulations and the board decisions.

## Article 10

The rights of contributors are:

- a. attend the general members' meetings;
- b. if a contributor is also a member, then this contributor also has all the rights that the articles of association, the internal regulations and management decisions refer to the members.

#### Article 11

The duties of contributors are:

- a. strictly observe the articles of association;
- b. the annual contribution determined by the general members meeting as referred to in article 8 paragraph 2 of the articles of association, before 1 December or within one month after being allowed to pay as a contributor, unless the board decides otherwise in individual cases and by way of exception:
- c. if a contributor is also a member, then this contributor also has all the duties that the articles of association, the internal regulations and the management decrees with respect to the members.



Each member must pay a contribution before 1 December. If this does not happen, membership on behalf of the association can be canceled by the board on the basis of article 6 paragraph 1 sub c and article 6 paragraph 2 and section 3 of the articles of association.

#### Article 13

Candidates for positions on the board must register with a board member.

# OF THE BOARD

#### Article 14

Board members are appointed and installed by the general members' meeting, with the exception of the chairman, who is appointed in function and installed in function.

#### Article 15

The board is charged with the enforcement of articles of association and rules of procedure and with the implementation of the decisions taken by the general members' meeting. Requirements concerning the use of property of the association and additional regulations are laid down by the board (whereby the board must comply with decisions of the general meeting of members) and are binding for all members and contributors. All documents and official documents binding to the association are signed by the chairman and the secretary. The board is accountable to the general members meeting for its policy. The board can be assisted by board committees.

## Article 16

The chairman is responsible for the management of the association in general. He leads and supervises the activities of his fellow board members.

#### Article 17

The secretary, who is also an archivist, keeps accurate minutes of the general members' meetings, which minutes are brought to the notice of the attendees at the next general meeting of members. He ensures that there are present at every general meeting: copies of the articles of association, internal regulations and additional regulations, a list of members and contributors, the minutes of the general members' meetings of the last 36 months, ballot papers and an attendance list. He retains a copy of all letters he has sent and ensures that all letters originating from the board and from the board are collected, with the exception of those concerning finances. He ensures that all changes or additions to the articles of association and regulations are recorded and brought to the attention of members and contributors. He ensures that all announcements and announcements of meetings, elections and votes are published in time. He keeps a record of all important administrative activities and decisions. He takes care of the registration and deregistration of the members at the Dutch Table Tennis Association. He keeps a list, in which at least each member and each contributor are mentioned: name, address and date of birth. If the membership of a member or the contributor agreement of a contributor is terminated, the secretary will add the details of that member or contributor to the former member list. The secretary places a copy of all e-mails and forms in which personal data are transferred to the association in a separate AVG folder and sees to it that these personal data are deleted or revised if a member so requests, in accordance with the conditions in the privacy statement. He ensures that a monthly backup of all data is made and stored safely.



The treasurer is charged with the finances of the association. He is obliged to keep the accounts. For expenses in excess of 250 euros, permission from the co-directors is required. For expenses in excess of 1000 euros, permission is required from the general members' meeting. He ensures that the members and contributors adhere to the budget. He makes a financial annual report for the past financial year and, in cooperation with the chairman, prepares a budget for the next financial year.

#### Article 19

The board appoints a member of the competition secretary, who:

- a. ensures timely announcement to the players of the league matches to be played:
- b. takes care of the timely replenishment of the competition teams with received cancellation (s);
- c. ensure that no unauthorized players are in competition teams;
- d. arranges for the distribution and re-entry of competition forms and checks them for the content;
- e. take measures to prevent fines due to incorrect completion and / or late transmission of the competition forms;
- f. takes care of the registration of the association for the table tennis tournaments and competitions to be visited by the association;
- g. ensure that all league players take part in the correct club studence as referred to in Article 54.

## Article 20

The board appoints a member as activity commissioner, which:

- a. takes care of the registration of the association for the tournaments and competitions to be visited by the association, ie no table tennis tournaments and competitions;
- b. whether or not in cooperation with a committee, arranges the organization of club activities, not related to table tennis.

# Article 21

The board appoints a board member as vice-chairman. The vice-chairman replaces the chairman in his absence.

# OF THE COMMISSIONS

#### Article 22

The association has two types of committees, namely:

- a. consortium committees;
- b. board committees.

# Article 23

The members of the association committees are elected by the general members' meeting. After their election, they are installed by the board on behalf of the general meeting.

## Article 24

Association committees are accountable to the general members 'meeting and are discharged by the board on behalf of the general members' meeting after the termination of their activities and after their approval.

## Article 25

The cash control committee (KCC) is a joint committee.

#### Article 26

At the end of its committee year, the cash control committee reports in writing on the management conducted by the treasurer. To this end, she checks the accounts of the treasurer and the committees, if necessary at irregular times, but at least once a year



immediately before the annual report is issued by the treasurer. She also checks the accounting for every change of treasury.

#### Article 27

The management board and the committees are obliged to give the cash control committee access to the books at all times and to provide all the information required.

## Article 28

Excluded from appointments to the cash control committee are those who, as a result of this appointment, would be obliged to report on their own management.

#### Article 29

Board committees are appointed and discharged by the board, which informs the general members meeting. They are accountable to the board at all times.

## Article 30

The WVTTK committee is a committee committee. She is responsible for editing and publishing the association magazine (WVTTK). The committee also ensures that every member, every contributor and every advertiser receives a copy.

# **OF THE ATTENTIONS**

#### Article 31

Members of the association are entitled to an attention on behalf of the association on the following occasions:

- a. graduation;
- b. promotion;
- c. wedding;
- d. family expansion;
- e. other opportunities to be determined by the board.

## Article 32

The determination of the attention as referred to in Article 31 is made by the board. THE FINANCES

## Article 33

The annual contribution, as referred to in article 8, paragraph 2 of the articles of association, for ordinary members is 15 euros, for honorary members 0 euros. The contribution for contributors is at least 5 euros per association year.

## Article 34

The financial year runs from 1 August to 31 July of the following year. The association year runs the same as the financial year.

## OF MEETINGS

## Article 35

All attendees at the general meeting must sign the attendance list stating:

- a. "member" (including regular members and honorary members) or
- b. "contributor" or
- c. "member and contributor" or
- d. "introduce".

## Article 36

No one speaks without the chairman's permission. This gives the word to order of request. However, he does not have to give the same person more than three times the same subject, except for an appeal to the general members' meeting. The chairman has the right to have someone removed from the members' meeting to maintain the order, except for an appeal to the general meeting.



The chairman must put all motions to the vote. Amendments to proposals are dealt with by order of magnitude, at the discretion of the chairman. Proposals concerning the order of the meeting must be dealt with immediately after submission.

## Article 38

The general members' meeting can take valid decisions for the entire association, provided that these are not in conflict with the articles of association and the regulations.

#### Article 39

The general members' meeting can destroy a decision of the board and replace it with a decision of its own.

## Article 40

If a proposal is accepted or rejected, it cannot be brought back to the table within 3 months. At two consecutive general members' meetings, dispensation can be granted on this article by the general members meeting by a simple majority of votes.

#### Article 41

The members are expected to attend general members' meetings. If they are unable to attend, they inform the secretary. If they are unable to attend, they can inform the secretary to whom they will transfer their vote.

# OF THE SUSPENSIONS AND THE DISCHARGES

#### Article 42

A member may be suspended by the board if this member acts in violation of the articles of association, the rules of procedure and/or decisions of the association and/or unreasonably disadvantages the association. The suspension lasts a maximum of three months. The person concerned will be informed of the decision in writing as soon as possible, stating the reason. The suspension comes into effect immediately after the notification. The board informs the members of all suspensions.

#### Article 43

A member may be dismissed by the board if this member acts in violation of the articles of association, the rules of procedure and/or decisions of the association and/or unreasonably disadvantages the association. The member concerned must have received at least one written warning before any disqualification can be made. The person concerned will be informed of the decision in writing as soon as possible, stating the reason. The disqualification takes effect immediately after the notification. The board informs the members of all disqualifications.

A member who does not comply with Article 9 sub e can immediately be dismissed by the board without informing the members.

## Article 44

Those who are suspended or appalled can appeal against the suspension or the disqualification at the general meeting of members. Suspension or dismission remains in force if it is confirmed by at least two thirds of the number of validly cast votes.

## Article 45

Those who are suspended or appalled lose their rights as members during the suspension or removal.



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## FROM THE PRICES

## Article 46

The association awards a number of competition prizes to members who have made their credit in the NTTB competition (NTTB = Dutch Table Tennis Association) on behalf of TAVERES. All prices are exchange rates. Holders of the prizes must ensure that the prizes are available in time for distribution at the first general meeting of members held after the end of a competition half. The determination of the awarding of the prizes is done by the competition secretary. He only takes into account the matches that have been played in the team, for which the member is registered with the NTTB. A member is only eligible for a prize if it has participated in at least three league matches in the relevant half of the competition.

## Article 47

Per member, no more than one prize is awarded per competition half. The award takes place in the following order: Performance prize, Spurt price, Constantinople prize, East-West Home-Best prize, Troostprijs. If a member has already won a prize for his / her merits in the relevant half of the competition and qualifies for a different prize in the same half of the competition, that member will not receive the latter prize. That prize is then awarded to the member, who then becomes the most eligible for that prize and to whom no prize has yet been awarded. If several members end up at the same price for a certain prize, these members jointly receive that prize.

#### Article 48

The member who has participated in the NTTB competition on behalf of TAVERES and has won the highest percentage in a competitive half wins the Achievement Prize. The prize is a challenge cup with the names of the winners engraved on it.

#### Article 49

The member, who participated in the NTTB competition on behalf of TAVERES and made the biggest progress in the percentage of winning games compared to the last time the member participated in the NTTB competition on behalf of TAVERES, wins the Spurt prize. If the member competes in a lower class than the previous one, 30 percentage points per class lower will be deducted from his progress in percentage points. If the member competes in a higher league than the previous one, 30 points per class higher will be added to his progress in percentage points. The member must have played at least three league matches in both competitions.

#### Article 50

The member, who participated in the NTTB competition on behalf of TAVERES and thereby achieved the least variance in winning matches per league game and thereby won at least 20% of his matches, wins the Constantinople prize. The prize is a basket that contains at least one item per winner. The winner is obliged to add a personal contribution to the Constantinople Prize.

## Article 51

The member who has participated in the NTTB competition on behalf of TAVERES and has won the lowest percentage in a competitive half wins the Consolation prize. The prize is a large purple handkerchief with the names of the winners of this prize embroidered. The embroidery must be done by the previous winner of this prize.

# Article 52

The member, who participated in the NTTB competition on behalf of TAVERES and scored the highest homesick factor, wins the East-West Home-Best prize. The piling factor is: the percentage of winning parties at home compared to the number of games played at home divided by the percentage of games won against the number of games played at home and away. The member is only eligible for this prize if the member has participated in at least one home and one away match during the relevant half of the competition and has won at least one game at home.

lban:

KvK:

E.S.T.T.V.
STUDENTEN TAFELTENNISVERENIGING EINDHOVEN

The prize is a mini chalkboard with the text 'east west home best'. The winner's name has been confirmed with a rose. The winner can keep the rose.

# **GENERAL**

#### Article 53

The emblem of the association looks like inside the box on the right.

## Article 54

The association's outfit consists of:

- a. a blue shirt with a yellow club logo on the front (see article 53) and a print showing that it is the association 'TAVERES' from 'EINDHOVEN';
- b. dark blue or black sports shorts.

#### Article 55

- a. No general member meetings are held during the official academic holidays of Eindhoven University of Technology.
- b. The general members' meetings are held in Eindhoven.

# OF THE FINAL PROVISIONS

## Article 56

No changes can be made to the internal regulations of the association other than by a decision of a general meeting of members, which has been called up with the announcement that changes to the rules of procedure will be proposed there.

## Article 57

Those who have convened a general meeting of members to discuss a proposal to amend the rules of procedure must submit at least five days before the meeting a copy of that proposal, in which the proposed amendment has been worded verbally, in a place suitable for that purpose, available for the members and contributor for inspection until after the day on which the meeting is held. In addition, a copy is sent to all members and contributor.

#### Article 58

A decision to amend the rules of procedure requires a majority of at least two thirds of the number of votes cast. After adoption by the general meeting, these regulations and any changes to them will take effect immediately.

## Article 59

Dispensation of any article or part of any article of these by-laws may be granted by the general meeting, on proposal of the board or of at least 10 members. The proposal that accurately states the scope and the duration of validity must be stated on the announcement of the general meeting of members on which it is being discussed. Dispensation is granted if the general meeting of members declares itself with two-thirds of the number of validly cast votes.

## Article 60

The board is responsible for the interpretation of the articles of association and the rules of procedure, subject to resolutions of the general members meeting. In all cases where articles of association and regulations do not provide, the board decides, subject to decisions of the general members meeting.

## Article 61

The amendment of the articles of association referred to in article 17 of the articles of association must be legally valid. This means, among other things, that a resolution to amend the articles of association requires at least two thirds of the votes cast in a meeting in which at least two thirds of the members are present or represented. If two thirds of the members are not present or represented, a second meeting will be convened and held within four weeks, in which the proposal as discussed at the last meeting, irrespective of the number of present or represented members, can be convened. to be decided, with a majority of at least two thirds of the number of votes cast.



All members and contributors receive at the start of their membership a copy of the articles of association, as well as all the special regulations that have been adopted, with all subsequent changes.

Thus adopted on 7 May 2018 in Eindhoven by the general members meeting of the Eindhoven Student Table Tennis Association TAVERES.

These internal regulations replace all previously known and unknown household regulations.

